

Cocktail Package

Why not make the Olympic Hotel the venue for your next event. We host presentation nights, christenings, engagements, weddings and a variety of Birthday parties including 21st.



The Olympic is home to '31 Below' - our new underground bar with contemporary decor, suitable for cocktail parties up to 130 people, boasting a 50" plasma screen and iPod facilities.

We also offer two stylish function rooms on the upper level of the hotel; the Gold and Silver rooms which can be utilized as one large area so we can accommodate for any size function you require.

Let the professional and friendly staff at the Olympic Hotel make your special day or night one to truly remember.



'We can tailor a package to suit all your needs for your special day'

CATERING FOR ALL OCCASIONS


OLYMPIC
HOTEL

Cocktail Rates

ROOM HIRE DURATION - MAXIMUM 5 HOURS

GOLD \$250

Holds 160 or 140 with Dance floor

SILVER \$200

Holds 120 or 100 with Dance floor

OVERALL MINIMUM SPEND for Gold and Silver rooms: \$2500 for a cocktail function. This incorporates room hire, food and any 'extras' below (excluding security and bond).

31 Below \$300 (Underground Bar) Holds up to 130

OVERALL MINIMUM SPEND for 31 Below: \$3000 for any cocktail function. This incorporates room hire, food and any 'extras' below (excluding security and bond).

Drinks purchased by guests contribute to the minimum spend, therefore the entire amount doesn't need to be funded by the client however it is their responsibility that this minimum is met.

BOND \$500 (Required for all functions)

FUNCTION EXTRAS:

Dance floor	\$150 (5 x 4 squares)
Dance floor is not necessary for 31 Below	\$180 (5 x 6 squares)
	\$200 (5 x 8 squares)

Security Guards \$200 each

1 guard required for functions with 100 guests
2 guards required for 150 guests or more

All 21st Birthdays require 1 guard for up to 100 guests

1 extra guard required for every 50 guests more

Helium Balloons \$120 for 100 balloons - including delivery

(Other arrangements and amounts available on request)

Candelabras	\$10.00 per table including white candles
Chips and Nuts or lollies	\$40.00
Cakeage Charge	\$1.00 /person (\$3.50 /person with strawberry and cream)

Cocktail Menu

COLD OPTIONS

Assorted gourmet sandwiches (V)	(2 pp)
Selection of dips and crudités (V & GF)	(2 pp)
Homemade Vietnamese rice paper rolls (V & GF)	(1 pp)
Homemade vegetarian frittata (V)	(2 pp)
Camembert and strawberry canapés on toast	(2 pp)

HOT OPTIONS

Curried vegetable Samosas with mint and cucumber yoghurt (V)	(3 pp)
Coconut and almond crusted chicken with plum sauce	(1 pp)
Party pies and sausage rolls	(2 pp)
Oven baked spinach and ricotta pastizzis (V)	(2 pp)
Dim Sims	(3 pp)
Vol au vents – chicken and asparagus OR veal and mushroom	(2 pp)
Prawn in won ton pastry with a sweet chilli sauce	(3 pp)
Homemade meatballs	(2 pp)

GOURMET OPTIONS

Assorted sushi rolls (V & GF)	(2 pp)
Homemade satay chicken skewers (GF)	(1 pp)
Homemade pesto and parmesan Arancini balls (V)	(2 pp)
Prawn and vegetable twister spring rolls	(2 pp)
Smoked salmon, mascarpone cheese and dill canapés	(2 pp)
Salt and pepper squid	(3 pp)
Tandoori chicken pieces with mint and cucumber dipping sauce	(1 pp)
Assorted mini Boscastle pies	(1 pp)
Assorted ribbon sandwiches (V)	(2 pp)
Seafood vol au vents	(2 pp)

(V) Vegetarian Options (GF) Gluten Free Options

COSTS

5 Items from Hot and Cold (not Gourmet)	- \$16.00 pp
6 Items (Including 2 items from Gourmet)	- \$18.00 pp
8 Items (including 3 items from Gourmet)	- \$21.00 pp

60 people minimum for all options

Food will be served over a 2 hour duration, however no later than 10pm.

Children aged 4-12 are charged at 1/2 price for all options. Tea and percolated coffee charged at \$3/person

Beverage Package

STANDARD - 5 HOURS \$30 per person

Wine by the Glass:	Olympic Classic Dry Red Olympic Semillon Sauvignon Blanc
Sparkling Wine:	Alexander Hill Premium Brut Cuvee
Tap Beer:	Please ask for our selection of available tap beers
Soft Drink:	Range of Soft Drink Varieties

PREMIUM - 5 HOURS \$38 per person

Wine by the Glass:	Taylor Ferguson Premium Cabernet Sauvignon (Langhorne Creek, SA) Taylor Ferguson Premium Sauvignon Blanc (Marlborough, NZ)
Sparkling Wine:	Taylor Ferguson Premium Brut Cuvee
Tap Beer:	Please ask for our selection of available tap beers
Soft Drink:	Range of Soft Drink Varieties & Orange Juice

DELUXE - 5 HOURS \$48 per person

Spirits:	Range of Basic House Spirits
Wine by the Glass:	Taylor Ferguson Directors Shiraz (McLaren Vale, SA) Babich Sauvignon Blanc (Marlborough, NZ)
Sparkling Wine:	Yellowglen Vintage Premium Chardonnay (VIC)
Tap Beer:	Please ask for our selection of available tap beers
Bottled Beer:	Victoria Bitter, Carlton Draught, Cascade Light Crown Lager & Boags Premium
Soft Drink:	Range of Soft Drink Varieties, Orange & Pineapple Juice & Mineral Water

BEVERAGE PACKAGES ARE NOT AVAILABLE FOR SPORTING PRESENTATION NIGHTS OR FUNDRAISERS.
MANAGEMENT RESERVES THE RIGHT TO REFUSE A BEVERAGE PACKAGE FOR A FUNCTION IF DEEMED UNFEASIBLE.

Terms & Conditions

These Terms and Conditions contain the whole contract between Kevak Hotels Pty Ltd trading as the Olympic Hotel (hereafter Olympic) and the client. No variation to these terms and conditions shall be binding unless agreed to in writing and signed by both the client and the Olympic.

Bookings

A non refundable \$500.00 deposit is required for all functions (\$1500 is payable for weddings and all December functions). This must be paid within fourteen days of a tentative booking being made and a booking is only deemed confirmed upon receipt of the deposit. The Olympic reserves the right to cancel any booking where the appropriate deposit is not paid within this period.

Confirmation

Bookings must be confirmed no later than 14 days prior to the function and the final number of guests advised along with the balance of the payment seven days prior to the function. Failure to comply with this requirement may give rise to the cancellation of this agreement and the function.

Cancellation

Where a booking is cancelled the deposit is forfeited, unless re-booked (no later than 14 days prior to the function). Where a cancellation has been made between 7 & 14 days prior to the function, the client shall also upon the written demand of the Olympic, pay 50% of the amount payable for the function. Where the cancellation is made within seven days the amount so payable is 80%.

Payment

Due to the fees associated with credit cards, a 3% surcharge applies to all AMEX and Diners Club transactions.

All Functions – if payment is made in cash or by credit card payment is due seven days prior to the function, or seven working days if payment is made by cheque.

Bar Tabs – payment is agreed upon at the commencement of the function and must be paid in full on completion of the function.

Bond – a bond of \$500 is required for all functions held at the Olympic Hotel and will be returned to the client within one week, only if the room and property of the Olympic remains in an unchanged condition deemed by the Olympic.

Room Hire

Room hire fees are: Gold Room - \$250; Silver Room - \$200; '31 Below' - \$300.

Security Guards

The Olympic requires the presence of a security guard, paid for by the client, at all functions with 100 guests or more and two guards will be required for more than 150 guests. All 21st Birthdays require 1 guard for up to 100 guests and 1 extra guard for every 50 guests more. A fee of \$200 is charged for this service per guard. The Olympic reserves the right to request extra guards at it's discretion.

Operating Hours

Functions operate on a maximum duration of 5 hours where last drinks will be called at 12.30am and all guests must leave the premises no later than 1.00 a.m.

Prices

All prices are current at the time a booking is made and are subject to occasional increases that will apply to your function. Prices charged to bar tabs will be those current in the venue at the time of the function. All prices are inclusive of the goods and services tax however functions held on a public holiday incur a 20% surcharge on all items excluding beverages.

Terms & Conditions

Minimum Spends

The relevant minimum spend, depending on the type of function and room it is held in, needs to be met through the addition of the food selected, bar tab and other extras (excluding security and bond). If the minimum amount is not met the balance needs to be paid at the conclusion of the function.

Liability

The client is financially responsible for any loss or damage to any property owned or in the care and custody of the Olympic caused by the client or other person attending the function. If the cost of any loss or damage exceeds the bond amount, the client will be charged.

Liquor License

The Olympic complies with the practices set out in the "Responsible Service of Alcohol" issued by the Liquor Licensing Authorities. Any minor under the age of eighteen years must be accompanied by an adult or legal guardian; photo identification will ask to be sited. Only alcohol purchased from the function bar may be consumed and such alcohol may not be taken from the function room. The Olympic reserves the right to check bags for any alcohol brought into the venue. The Olympic also reserves the right, without liability, to refuse the supply of alcoholic beverages to any person attending the function and intoxicated persons may be ejected from the hotel at discretion of management also without liability. Management reserves the right to close the function at any time due to inappropriate and/or violent behaviour of one or more patrons.

Food Regulations

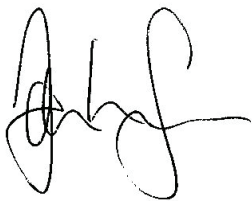
No food or beverage of any kind (with the exception of birthday and wedding cakes) will be permitted to be brought into the venue without the prior consent of the Olympic. Liquor licensing requires all guests to be provided with food whilst drinking on the premises.

Security

The Olympic reserves the right to exclude or eject any or all persons attending the function without liability. The Olympic may request a guest list and utilise wristbands to control entry of guests.

Smoking

In accordance with Government Regulations, smoking is banned from all areas within the hotel, except for the designated outdoor smoking lounges.



ADAM SEBASTIANO
Associate Director

By paying the deposit and thus confirming the booking, you are agreeing to the terms and conditions above set out by the Olympic Hotel.